



EMPLOYEE CAMPAIGN ORDER FORM – SPEAKERS BUREAU REQUEST

United Way of the Ozarks Clarence R. Wheeler Center 320 N. Jefferson Springfield, MO 65806
Phone: 417 863-7700 Fax: 417 863-9102 Email: preiser@uwozarks.com

Company/Organization: _____

Employee Campaign Coordinator: _____ Phone: _____

Address: _____ Email: _____

Total Employees: _____ United Way Staff/Volunteer: _____

Speaker Request:

Date	Time	Room/Location	Speaker's Name	Speaker's Agency

Equipment/Supplies:

___ No materials are needed. ___ Please provide the following materials: (list quantities)

- Campaign Video: _____
- Campaign Brochures _____
- Pledge Cards _____
- Posters # _____
- Payroll Deduction Forms _____
- Leadership Giving Materials _____
- 211 Posters _____
- Table Tents _____
- New Hire Packets _____
- 211 Brochures _____

Special Instructions/Requests

GET ON THE BUS!

Would you like to join our agency bus tours this fall? They run from August 25 through September 29th.

Please call Pat for more details! 863-7700

Confirmed with Agency:

Date: _____ Agency: _____ Speaker: _____

Confirmed with Company/Organization:

Date: _____ Name: _____ Contact: _____

Campaign Associate Copy:

Date: _____ Name: _____